

Audit

9 / 14 (64.29%)

07.12.2023 14:39 GMT

Neighbourhood Officer?

Gary J

Attendees?

No

Estate?

Springwell Court



Photo 1

External Areas Inspected

2 / 4 (50%)

Estate Grounds Maintained and cleaned?

Yes

External Lights checked & working?

Yes

Bulk Items to be cleared?

yes



Photo 2



Photo 3

Play area & equipment checked?

N/A

Premises Information box checked and secure?

N/A

Abandoned Vehicles?

no

Graffiti?

no

Internal Areas Inspected

3 / 6 (50%)

Internal lights checked and working?

Yes

Photo 1- Faulty light inside electrical intake cupboard - to issue work order.

Photo 2- Faulty lift light - this has already been reported. To chase repair.



Photo 4



Photo 5

**Internal areas maintained and cleaned?**

No

Window cills need cleaning, quite dusty.  
Marks/stains on wall. Need washing down. Some marks may not come off.



Photo 6



Photo 7

**Lift phone checked?**

No

There is no lift phone line.

**Communal areas clear of obstruction?**

Yes

**Communal Repairs?**

yes

Electrical cupboard faulty light.

**Graffiti?**

no

Health & Safety / Fire checks

3 / 3 (100%)

**Meter cupboards checked for theft of earth cables?**

Yes

**Fire risers secured**

N/A

**Fire doors checked for satisfactory self-closure?**

Yes

**Fire signs & notices (inc lifts) in place?**

Yes

**Plant rooms/bike stores/cleaner cupboards checked?**

Yes

**Railings and balconies checked and secure?**

Yes

**CCTV system checked**

Yes

**AOV's checked and working?**

Yes

**Other comments? (Write below)**

Yes

Photo 1- damp patches of the top floor ceiling. To report as we do not maintain the roof.  
Photo 2- plaster blown on wall by door to flats 5-7. To look into works in new year.

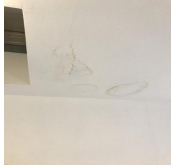


Photo 8



Photo 9

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Issues to be address for Tenancy Officer ? (ASB, Tenancy related matters) (Write in box below)

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Attached images for Tenancy Officer?

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07.12.2023 14:54 GMT

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## Media summary



Photo 1



Photo 2



Photo 3



Photo 4



Photo 5



Photo 6



Photo 7

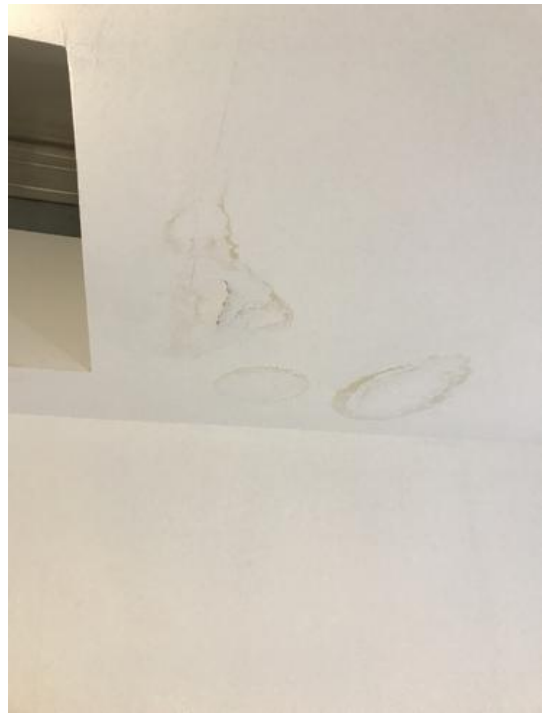


Photo 8



Photo 9